

# GLOBAL VILLAGE TRAVELS®

CREDIT CARD AUTHORIZATION & CONFIRMATION OF TRAVEL ARRANGEMENTS - *Includes Travel Insurance Waiver*

Please read carefully, fill in all applicable fields, sign, mail\* or fax both pages to **732-560-8010**

Type of sale transaction: Airline Tickets\*\* \_\_\_\_\_ Hotel \_\_\_\_\_ Tour \_\_\_\_\_ Cruise \_\_\_\_\_ Package \_\_\_\_\_ Other \_\_\_\_\_  
\*\*E-Tickets only unless a paper ticket is required by airline or you request a paper ticket (a charge will apply based on airline)

I, \_\_\_\_\_ Date of Birth\*\*\* \_\_\_\_/\_\_\_\_/\_\_\_\_  
authorize Global Village Travels® to charge my credit card for the following (**\*\*\*DOB required when booking a cruise**)  
Show legal name EXACTLY as it appears on your passport.

Print legal names, for all additional traveler(s), EXACTLY as they appear on traveler(s) passport(s).

2 \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

3 \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

4 \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

*(Write extra names at the top of bottom of this form)*

Traveling to \_\_\_\_\_ From \_\_\_\_\_

Departure Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Return Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Cruise/Tour Confirmation #, Name or Destination \_\_\_\_\_

If this is a cruise reservation, please check your stateroom choice: SUITE \_\_\_\_\_ BALCONY \_\_\_\_\_

OCEAN VIEW (Window-no Balcony) \_\_\_\_\_ INSIDE (No Window, Interior of Ship) \_\_\_\_\_

**CARD HOLDER'S NAME: (As it appears on the card)** \_\_\_\_\_

Please print

Name of Credit Card (e.g., Amex, Visa) \_\_\_\_\_ Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_/\_\_\_\_/\_\_\_\_ CID (3-digits on back of Visa/MC/Discover & 4-digits on front of Amex) \_\_\_\_\_  
*(If using a debit card please check with your financial institution to be sure that you are not exceeding your daily withdrawal limit.)*

Payment is for: Deposit \_\_\_\_\_ Balance Due \_\_\_\_\_ Full Payment \_\_\_\_\_ Amount \$ \_\_\_\_\_

Includes travel Insurance: Yes \_\_\_\_\_ No \_\_\_\_\_ (Please sign insurance waiver on page 2)

I have reviewed the dates, times and reservations made on my behalf by Global Village Travels® and I agree that they are accurate. Documents should be delivered to: *(Address must be the same as credit card mailing address)*

Street Address \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_ Email address \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Fax \_\_\_\_\_

Global Village Travels® will charge \$25.00 for express weekday morning delivery and \$20.00 for express weekday afternoon delivery for documents for travel booked within 2 weeks prior to the departure date. Saturday delivery prices vary. Global Village Travels® otherwise uses Priority Mail and will not send travel documents by regular mail.

All travelers assume full responsibility for obtaining passports, required visas and vaccinations and all other entry requirements pertaining to their chosen destination. I understand that Global Village Travels® is acting as an agent on behalf of the travel suppliers providing my travel services, or in accepting reservations or bookings for services and that these travel services are not directly supplied by Global Village Travels®

(Signature REQUIRED) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**FOR IDENTIFICATION PURPOSES: IMPORTANT! PLEASE INCLUDE A COPY OF YOUR VALID DRIVERS LICENSE OR PICTURE ID, PLUS A COPY (FRONT & BACK) OF THE CREDIT CARD BEING USED FOR THE ABOVE ARRANGEMENTS.**

**\*Mailing address: Global Village Travels, PO Box 733, Plainfield, NJ 07061**

# GLOBAL VILLAGE TRAVELS®

## INSURANCE WAIVER

Cruise/Tour Confirmation # or Cruise/Tour Name/Destination (Required) \_\_\_\_\_

**If travelers are not married nor part of a family group and purchasing separate travel insurance policies then each individual must sign a separate insurance waiver form regardless of who is paying for the trip.**

I hereby acknowledge that Global Village Travels®, (Agency) has offered travel insurance for my (our) travel arrangements which have been booked by Agency. Agency has provided me with information describing the insurance coverage as well as the cost of the insurance.

***I understand that travel insurance premiums are non-refundable.***

I understand that if I accept this insurance within 14 days, the insurance carrier will waive any preexisting medical conditions that I may have.

By signing my name in the appropriate space below, I acknowledge either accepting the insurance coverage or waiving the insurance coverage.

I have read and understood the terms and provisions of this Insurance Disclosure Notice and any questions I had concerning this Notice have been answered to my full satisfaction. I also understand and acknowledge that Global Village Travels® has recommended that I charge my travel arrangements to a credit card.

I understand that Global Village Travels® may assess a \$50.00 per person fee for airline tickets and \$100.00 per person fee for cruises and/or land vacations as a result of any changes/cancellations of this transaction made by me or any travelers named above. *This is in addition to any penalties that will be assessed by the supplier of these services, i.e. hotel, cruise line, airline or other vacation supplier. I agree to pay all charges, fees or penalties.*

**I hereby accept trip insurance** and authorize charging the cost of the insurance to my credit or debit card. *(If using a debit card please check with your financial institution to be sure that you are not exceeding your daily withdrawal limit.)*

(Signature REQUIRED) \_\_\_\_\_ Date \_\_\_\_\_  
*We need your signature here in order to release your travel documents.*

**I hereby reject the travel insurance.**

(Signature REQUIRED) \_\_\_\_\_ Date \_\_\_\_\_  
*We need your signature here in order to release your travel documents.*

# GLOBAL VILLAGE TRAVELS®

## Travel Insurance – for informational purposes only and does not constitute your actual policy

---

NOTE: Due to high cancellation penalties, imposed by suppliers for changes and /or cancellations, and the fact that items may be non-refundable, we strongly recommend Travel Protection Insurance. If you have any questions, please [contact us](#). We will make sure that you understand your coverage before you travel.

### Why Buy?

There are many reasons to purchase travel insurance, ranging from the personal to the practical:

- To protect your travel investment.
- To protect your health and belongings.
- To have assistance anytime and anywhere.
- To achieve greater peace of mind.

**Global Village Travels requires customers who decline insurance to sign a waiver.**

**You have 2 travel insurance providers from which to choose - [Access America](#) or [Travel Guard](#).**

### TIPS FOR PURCHASING TRAVEL INSURANCE

Travel insurance can protect you from substantial losses that result from a variety of situations, including canceled trips, lost baggage, medical emergencies, inclement weather, supplier defaults, as well as other unforeseen circumstances.

### TYPES OF TRAVEL INSURANCE COVERAGE

There are several general types of consumer travel insurance available. The coverage and limitations of each will vary depending on the insurance company issuing the policy. The following is a brief description of some of the general types of travel insurance.

- Trip Cancellation: The most important and common type of travel insurance. Generally covers non-refundable payments or deposits if a trip is canceled or interrupted due to covered unforeseen circumstances.
- Trip Delay: Provides reimbursement for expenses incurred when a trip is delayed.
- Accident/Sickness Medical Expenses: Covers costs incurred due to injury or illness that occur while on a trip.
- Medical Evacuation/Emergency Transportation: Covers transportation when a medical emergency while traveling requires transportation to a hospital or other medical facility.
- Supplier Default: Covers deposits or payments lost due to the financial default of a travel supplier. Must be purchased at time of deposit.
- Baggage/Personal Effects Loss or Delay: Covers losses due to items lost, damaged or delayed during a trip.

### SUPPLIER PROVIDED COVERAGE VS. THIRD PARTY INSURANCE COMPANIES

Many travel vendors (tour companies and cruise lines) offer their own protection plans and these plans may provide very different coverage than offered through third party insurance companies. In most cases, supplier-provided coverage won't cover you in the event they go bankrupt. When considering a supplier protection plan, you should carefully compare the coverage with third-party travel insurance products.

### Who should buy travel insurance?

Travelers who want to protect their travel investment should consider purchasing travel insurance. If an illness, accident or sudden change in plans forces you to cancel or interrupt travel plans, you face two major financial losses - money you've invested in nonrefundable prepayments, and medical expenses that aren't covered by your health insurance.

### How does trip cancellation coverage work?

It is designed to reimburse you for forfeited, nonrefundable, unused payments or deposits if you have to cancel your interrupt your trip due to a variety of situations, including but not limited to inclement weather, illness or another unforeseen event.

Depending on your policy, it may also cover:

- Emergency medical expenses
- Transportation ordered by a doctor to the nearest adequate medical facility
- Reasonable accommodations and travel expenses for travel delays
- Essential items you purchase if your baggage is delayed
- Lost or stolen luggage

### How much does travel insurance cost?

The cost of travel insurance varies depending upon the choice of company and type of policy purchased. The more you have invested in your trip, the more you need to protect it. Travel insurance covers you for losses caused by trip cancellation and interruption, medical expenses,

# GLOBAL VILLAGE TRAVELS®

baggage, trip and baggage delay. When you consider all the protection you get, travel insurance is actually a great value. Generally, travel insurance providers require your date of birth to determine your premium cost.

## Trip Cancellation Information

---

### OUR CANCELLATION POLICIES

Please read this information carefully before submitting your [Pay For Your Trip Form](#). It is imperative that you understand the penalties that you will incur for canceling your trip. For this very reason we strongly recommend [Travel Protection Insurance](#). Global Village Travels may assess the following penalties. *These penalties are in addition to any penalties that will be assessed by the supplier of these services, i.e. hotel, cruise line, airline or other vacation supplier.*

<b>Airlines - Changes &amp; Cancellations</b>	<b>\$50.00 per ticket PLUS airline charges which are presently \$50.00 - \$500.00 depending on the airline</b>
<b>Cruises</b>	<b>\$100.00 per person PLUS cruise line charges which vary by cruise company</b>
<b>Tours &amp; Packages</b>	<b>\$100.00 per person PLUS supplier charges which vary by supplier</b>

Trip insurance is strongly recommended by Global Village Travels to protect you from *certain situations covered under the travel insurance policy* that could cause your trip to be cancelled, interrupted, and/or delayed resulting in a loss of time and monies.

Let me tell you about my own personal experience. Several years ago, I planned to travel to Zimbabwe. I was so sure that nothing would get in the way of my plans that I did not purchase trip cancellation insurance, even though I strongly encourage my clients do so! At the last minute, I had to cancel, for a covered reason but did not have insurance and lost \$800.00 of my \$1000.00 deposit, and there was nothing I could do about it. A word to the wise.....

Most travel insurance policies cover specific situations. We offer Access America and Travel Guard travel protection.